

The Kinsmen Club of Stony Plain will be hosting outdoor vendors during the Stony Plain Kinsmen Farmers Day Rodeo & Exhibition **May 31, June 1-2, 2024**

****PLEASE NOTE** - Safety protocols will be communicated prior to the event & implemented based on Provincial guidelines in place at that time.

TIMELINES FOR BOOKING YOUR SPACE: Space will be held for vendors returning from last year until March 31, 2024. After that date the space will be made available for new vendors. There are **NO** one day spaces. Full weekend only!

PAYMENT: Payment for your space must accompany this rental agreement. Cheques made payable to The Kinsmen Club of Stony Plain. If payment or arrangements are not included with your agreement your space is NOT guaranteed & may be reassigned.

SET-UP TIME: Friday May 31, 2024, from 1:00pm - 5:00pm & Saturday June 1, 2024, 10:00am-12:00pm. Access for tractors, cars & other equipment displays will be scheduled on Thursday May 30, 2024, from 6:00pm – 9:00pm and Friday May 31, 2024, from 10:00am - 2:00pm. Equipment must be in place by Friday at 2:00pm.

MOVE OUT TIMES: No move outs are permitted until end of day Sunday June 2, 2024. There are **NO** provisions to leave items to be picked up Monday.

DATES & HOURS OF OPERATION:

Friday May 31:	6:00pm – 9:00pm (optional)
Saturday June 1:	12:00pm – 8:00pm
Sunday June 2:	11:00am – 5:00pm

COSTS: (GST Included)

\$2.50 per square foot. Minimum 10'x10' space

\$20.00 Mandatory Vendor Insurance

Food concessions will have a \$50 "surcharge"

EXHIBITOR PACKAGES/SITE ASSIGNMENT: Please make arrangements with Bev before setting up.

NO PRODUCT EXCLUSIVITY: No vendor will be offered exclusivity regarding their product or service; however, the Kinsmen reserve the right to limit the number of companies offering similar products.

GOVERNMENT REGULATIONS: We are subject to inspection by the Health Board & the Fire Department. It is the vendors responsibility to ensure you pass these guidelines. All vendors must abide by local bylaws & fire regulations.

INSURANCE: Security will be on site during show hours and through the evening. We recommend you speak with your broker regarding your coverage.

New regulations this year require us to have "Event Insurance" coverage. This has been prepaid by the Kinsmen and is included in the above cost break down.

THE KINSMEN CLUB & THE TOWN OF STONY PLAIN ARE NOT RESPONSIBLE FOR LOSS, DAMAGE OR THEFT OF GOODS OR DISPLAYS.

STONY PLAIN KINSMEN OUTDOOR VENDOR SPACE AGREEMENT

In consideration of the mutual covenants contained in this agreement, the parties agree as follows:

1. Use of the assigned space - The Kinsmen shall allow the vendor to use the described below for the period specified. This assigned space is determined by the Kinsmen who also have the right to re-assign space at their discretion.
2. RENT- The vendor agrees to pay the sum of \$_____ for the assigned space, based on \$2.50/sq ft.
3. INSURANCE-\$20 Mandatory Fee for all vendors
4. FOOD VENDORS-\$50 Surcharge
5. TERM-The vendor shall be entitled to use the assigned space during the specific show times. All displays & equipment must be removed following closing of the show. NO provisions to leave product on site are allowed.

COMPANY NAME: _____

TYPE OF BUSINESS: _____

MAILING ADDRESS: _____

TELEPHONE: _____ CONTACT PERSON: _____

EMAIL: _____ WEBSITE: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

Permission to promote your business information on the Kinsmen website: YES ___ NO ___

Return form to: Bev Giles

Email: Bev.inc@hotmail.com

Phone: (780) 910-6226